

Office of F&A Analysis

Space Survey Kickoff Event

January 29 & 30, 2019

12:00 PM

Office of F&A Analysis

- Introductions – F&A Team
- Trent Riley
- Justin Fusco
- Lorrie Nichols
- Ted DeBord



Facilities & Administrative (F&A)

- What are F&A Costs?
 - Facilities and Administrative costs (also referred to as indirect costs or overhead) are those costs associated with the conduct of sponsored activities incurred for common or joint objectives and therefore are not readily identifiable with a specific project.

Facilities & Administrative (F&A)

Facilities Costs Examples

- Building Interest
- Building Depreciation
- Equipment Depreciation
- Operations & Maintenance
- Library Operations



Administrative Costs Examples

- Departmental Administration
- General Administration
- Sponsored Projects Administration

Facilities & Administrative (F&A)

- What is the F&A Proposal?
 - As a recipient of Federal contracts and grants, NC State is required to periodically prepare and submit a Facilities and Administrative (F&A) rate proposal to the U.S. Department of Health and Human Services Cost Allocation Services.

Facilities & Administrative (F&A)

- F&A Proposal
 - Base Year – FY 2019
 - Data Analysis - Identify all base year expenditures and define and allocate to the direct and indirect functions
 - Proposal Submission
 - Possible Site Visit
 - Negotiated Rate – 52% Current Organized Research rate

Facilities and Administrative Receipts



These are 'knot' extra dollars!

Facilities & Administrative (F&A)

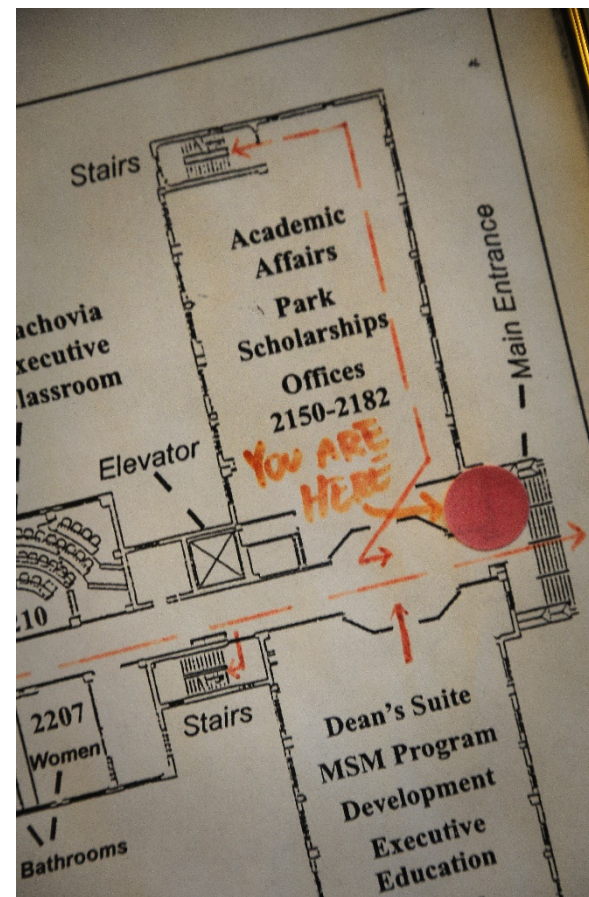
- What are F&A Receipts?
 - F&A receipts represent the partial reimbursement of costs incurred by the institution in the support of sponsored activities. F&A receipts are vital in funding the overhead costs necessary to support the research mission of the university.

Facilities & Administrative (F&A) Receipt Distribution



F&A Space Survey

- What is the F&A Space Survey?
 - It is the primary tool used to allocate facilities costs to the appropriate functions based on how space is utilized.



F&A Space Survey

- Pre-Survey and Advance Documents
 - Advance Materials:
 - Space Survey Guidance for Joint Teams
 - Space Utilization Guidelines
 - Space-Use Codes
 - Department Space*
 - Department Floor Plans*
 - Department Project ID's*
 - Room Type Codes

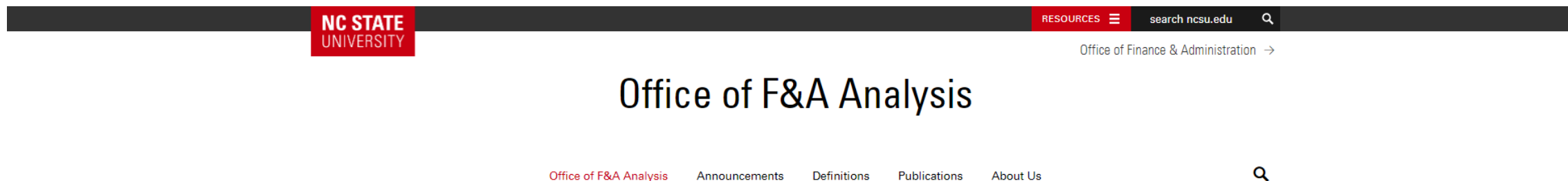
* Departmental Specific

F&A Space Survey

- Survey Process
 - Scheduling: Location and Timing
 - Department Space Coding and Floor Plan usage
 - Walking Space
 - Identifying Research
 - Assigning Percentages
 - Assigning Project ID's

Office of F&A Analysis Website

- Office of F&A Analysis
- <https://ofaa.ofa.ncsu.edu/>
- Suggestions for the website?



Questions?

